

## **SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY**

### **REQUEST FOR PROPOSAL NO. 12-003**

#### **PROFESSIONAL AUDITING SERVICES**

South Florida Regional Transportation Authority (SFRTA) an agency of the state of Florida, operates a seventy-one (71) mile commuter railroad with nineteen (19) stations in Miami-Dade, Broward and Palm Beach Counties.

**THE PURPOSE** of this Request for Proposal (RFP) is to enter into an Agreement with a Certified Public Accounting Firm to audit the financial statements of SFRTA. The Contractor will perform audits for the fiscal years ending June 30, 2012 through June 30, 2016. SFRTA has a Mandatory Rotation Policy for External Auditors that prohibits any auditing company that has served as the Authority's lead external auditor in the year immediately preceding this procurement participating in this procurement as a prime contractor.

**A REQUEST FOR DOCUMENTS** should be directed to Bryan Kohlberg at SFRTA, 800 N.W. 33 Street, Suite 100, Pompano Beach, Florida 33064, (954) 788-7910. The cost of the solicitation document is \$50.00, non-refundable. Checks or money orders, made in favor of SFRTA should be forwarded to Mr. Kohlberg at the address above. Solicitation documents will be available on or about Monday, May 14, 2012.

**A PRE-PROPOSAL CONFERENCE** will be held in the SFRTA Board Room at the address above on Tuesday, May 22, 2012 at 10:00 A.M. The purpose of the meeting will be for SFRTA to respond to questions from document holders and clarify requirements in an open forum. Attendance is not mandatory but is highly recommended.

**RECEIPT OF SEALED PROPOSALS:** All proposals must be received as per the RFP instructions no later than 5:00 P.M. Eastern Time on June 12, 2012 at the SFRTA office in Pompano Beach.

SFRTA reserves the right to postpone, accept, or reject any and all proposals in whole or in part. All Proposers must certify that they are not on the State of Florida Comptroller General's List of Ineligible Bidders. All proposals shall remain in effect for One Hundred Eighty (180) days from the RFP submission due date.

**NOTIFICATION OF FEDERAL PARTICIPATION:** A portion of this project is funded by a grant from the Federal Transit Administration. Any resultant Agreement shall be subject to all federal rules and regulations.

**CONE OF SILENCE:** Any communications between any potential vendor, service provider, bidder, lobbyist or consultant and any board member, staff member, committee

member, or consultant of SFRTA regarding this procurement are strictly prohibited from the date on which the solicitation advertisement appears on SFRTA's website or newspaper through the date of contract award and from the date of the filing of any notice of protest of award through resolution for the parties involved in the protest or contract award, whichever is longer.

The only exceptions to this are: (i) any communications with the Procurement Director or SFRTA's designated point of contact; (ii) site visits to the apparent low bidder's or apparent successful proposer's facilities (iii) any communications made on the record at a publicly noticed meeting of SFRTA, or (iv) negotiation meetings held by the Procurement Director.

Christopher C. Bross, CPPO, FCPM  
Director, Procurement